

“VOCAL MASTER” STUDIO POLICIES:

Thank you for your interest in voice/performance instruction with Vocal Coach Juliana Polanskaya!

In order to obtain the best possible results in your vocal lessons, the following lesson policy agreement contract is considered read, understood and agree upon by paying for lessons with Juliana Polanskaya. This agreement will assist you with the quickest possible growth and development and insure that the student-teacher relationship is understood properly.

Once a students commit themselves to taking vocal lessons at VocalMasterClasses.Com, you are entering into a legal BUSINESS relationship. You are expected and obligated to follow a certain number of common sense protocols and guidelines, and follow a few rules regarding how to organize and implement your lesson schedule.

Ms. Juliana Polanskaya teaches voice and performance skills professionally, for a living; not for “fun” or for a “hobby”. With this in mind, Ms. Juliana Polanskaya has to reliably count on and depend on those payments, just as you count on and depend upon your personal paycheck.

The following terms and conditions apply to all private instruction with Ms. Juliana Polanskaya. This is a LEGALLY BINDING contractual agreement. Please read it carefully before agreeing to commit to lessons. This contract automatically renews every month. Starting you lessons at the VocalMasterclasses.com you agreed to this policy explained below:

- SESSION PAYMENTS - All monthly payments are processed by pre-authorized credit cards on the first of the month. Tuition is never prorated for missed sessions. Monthly tuition is the SAME each month; i.e. we don't charge you more when you have five sessions, and we don't charge you less when you have three lessons in a month. This makes everyone's accounting easier.
- REFUNDS - “Vocal Master” Studios has a NO REFUND policy.
- STUDIO OPERATION - The studio operates year round and does not close for the summer. If you are taking a long vacation, please fill out a withdrawal form to avoid any charges.
- DROPBOX - In an effort to keep everything easy for you, the studio has invested in a Dropbox account for all student files (session recordings, sheet music, performance tracks, etc.). A folder will be created for you and you will

be given access with your preferred email. It is imperative that you check your Dropbox often and utilize the tools there to enhance your vocal development

- CANCELLED and MAKEUPS - At this time, we will not be offering traditional makeup lessons at the studio. Your session payment (monthly and prepaid packages) has put your day and time on retainer. No other student can be scheduled during this time. We understand that conflicts may arise from time to time. For this reason, other arrangements can be made. For students suffering from a cold (or other, non-life threatening illness), provisions can be made for students to attend their sessions via Zoom Webinar / Skype at their regularly scheduled time. Students requesting this option must have their request sent via email no later than 10am on the day of their scheduled session. Students and parents are asked to understand that, because so our instructors continue to be active performers, occasionally scheduling conflicts will arise, making it necessary to re-schedule or suspend lessons for a short time. In these cases, ample notice will be provided, and every effort will be made to offer make-up sessions.
- WITHDRAW - To discontinue lessons and to discontinue charges to your account, fill out the withdrawal form or send email before the 15th of your last month. We do not prorate tuition for the last month's lessons. Students will be responsible for their last month's tuition whether or not they attend sessions.
- CARE OF STUDENTS - The Studio is not responsible for providing before or after care for students. Parents with children under the age of 15 must remain at the Studio location during the classes. Students are not to be left at the Studio for excessive time periods before or after their lessons.
- INJURIES - Parents, legal guardians of minors, students and adult students waive the right to any legal action for any injury sustained on Studio property resulting from normal lesson activity or any other activity conducted by the students or their siblings before, during, or after lesson time, including hearing loss or hearing damage. Vocal Master Studio is not responsible for any damage done to vehicles or items stolen from vehicles
- PICKING UP - The Studio assumes no responsibility for children who leave unaccompanied.
- Under 18 Policy: If the student is under 18 years old, an adult be present at the lesson location for the entire lesson duration.
- Photo Video Disclaimer : "Music Lessons 4 Me" reserves the right to use any photograph/video taken at any lesson / event without the expressed written permission of those included within the photograph/video. "Music Lessons 4 Me Studio" may use the photograph/video in publications or other media material produced, used or contracted by Music Lessons 4 Me including but not limited to: brochures, invitations, books, newspapers, magazines, television, websites, etc.

- Sick Students - A significant portion of my income comes from performing, and it is crucial that I keep myself as healthy as possible. If you are ill, please do not come to your lesson. We can do lesson online over the phone to ensure that you have enough to keep you busy until next week. Students who come to lessons sick will be sent home immediately.
- To ensure the privacy of individuals and children, images will not be identified using full names or personal identifying information without written approval from the photographed subject, parent or legal guardian

- Student / Parent of The Student
- Please sign_____

- Date_____

- Student's Full Name_____

- Home Address and Contacts_____
- _____

- E-Mail_____